

Evaluation checklist for the selection of 15 direct beneficiaries

Please fill the following information

Section A - General Information

A. Name of the IBO: *Federation of National Cottage & Small Industries Nepal* *District Committee Ktm*

B. Contact address: *Bijuli Bazar, Kathmandu*

Tel No: *9783483* Fax: *9783483*

E-mail: *fncsin@info.com.np*

C. Name of the contact person: *Executive Board - Prachanda Dev. Mandhata*

D. Geographical Region: *Secretariat - Sulochana Rajbhandari*

ER-M	MR-M	WR-M	MER-M	FWR-M
ER-H	MR-H	WR-H	MER-H	FWR-H
ER-T	MR-T	WR-T	MER-T	FWR-T

ER= Eastern Region WR= Western Region FWR= Far Western Region
 MR= Mid Region MWR= Mid Western Region
 M- Mountain H- Hill T- Terai

Section B- Information for Evaluation

1. Establishment date: *7/6* Year ~~2060~~ Month (please attach a copy of registration certificate)

(0-3 = 3; 3-5=6; 5+years= 10)

2. Office setup (2.5 for each of the followings)

- i. Secretariat office
- ii. Telephone
- iii. Computer
- iv. Internet/ email

3. Human resource

i. Available for participation in the ECIBON Program from Secretariat

✓ a. Graduate – (5) b. Undergraduate- (3) c. English literate –(2)

ii. Available for participation in the ECIBON Program from Executive Committee

✓ a. Graduate – (5) b. Undergraduate- (3) c. English literate –(2)

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4. Membership status

a. On the basis of number

i. More than 51 5

✓ ii. 26-50 3

iii. Up to 25 2

b. Members' product/ service having export potential to EU market or already have working relationship with companies in the EU. (if "Yes" -5)

i. Yes ii. No

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Performance of the organization

a. Program/ activities carried out by the organization over last three years – 3
(Please attach supporting document)

b. Financial capabilities (Please attach balance sheet of last three years) – 3

c. Please include your willingness to learn from the project and co-operate ECIBON Project. -2

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d. How do you utilize the project's support regarding capacity building after participating as project beneficiary? -2

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Section C- Other information

a. What are the future activities you are planning for next three years?
(Please add additional sheet if required)

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b. What is the potentiality in terms of trade and commerce of your region?
(For example Pokhara= Tourism, Ilam = tea etc.)

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Score Sheet

Q. No.	Score
1	
2-i	
2-ii	
2-iii	
2-iv	
3-i	
3-ii	
4-a	
4-b	
5-a	
5-b	
5-c	
5-d	
Total	